

## INTERNAL JOB OPENING

# Director of Special Education/CSE Chair

## **Required Application Type**

Teacher / Admin

### Salary/Pay Scale

Competitive

Deadline: January 14, 2023

### **Job Description**

- The Director of Special Education will oversee all aspects of Special Education for the district and serve as the Committee on Special Education Chairperson as well as manage all 504's.
- The director will prepare, review, submit and verify all NYS and Federal reports.
- The director will prepare, review, and submit budget documents; Annual 611 and 619 grants, STAC's, ClearTrack, and correct errors in PowerSchool related to students with disability placements.
- The director will provide oversight for district Medicaid reimbursement and perform other duties as assigned by the Superintendent.

#### **Job Qualifications**

- Knowledge of New York Education Law and Part 200 procedures and timelines
- Education: At minimum a Master's degree in a related field
- Certification: A valid NYS teaching and administrative certificate

The Fillmore Central School District does not discriminate on the basis of an individual's actual or perceived race, color, religion, creed, ethnicity, national origin, citizenship status, age, marital status, partnership status, disability, predisposing genetic characteristics, sexual orientation, gender (sex), military status, veteran status, domestic violence victim status, political identity, gender expression, and religious practices or any other basis prohibited by New York State and/or federal non-discrimination laws in employment or its programs and activities. The District provides equal access to community and youth organizations for all individuals. Inquiries regarding the District's non-discrimination policies should be directed to:

Address: Mrs. Chelsey Aylor, Civil Rights Compliance Officer, Fillmore Central School 104 West Main Street, Fillmore NY 14735

Email Address: Caylor@fillmorecsd.org Phone Number: 585-567-4432